

# Search Shelf

*Find that needle in the haystack*

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You're going to collect lots and lots of information with Curio. Your Curio project may turn out to contain hundreds of idea spaces and dozens of embedded documents. Use Curio's search shelf to find the information you need, instantly.

Click the Search toolbar button or press ⌘F to toggle the display of the search shelf.

Your search criteria can get as specific as you wish by entering text, task state, tags, assigned resources, rating, priority, asset type, and modified or start and due dates.

Begin the search and instantly see your results. With just a click on a result item, you are whisked to that section, idea space, and figure where the result is highlighted on the page.

## **Asset Searching**

When you perform a text search, you have the option of also searching the contents of your project's document assets such as text files and PDFs. Just make sure to check the "Search within asset contents" checkbox.

Note, however, that assets which require custom Spotlight importers are not searched due to current Spotlight limitations (unless you've enabled Curio Pro's external asset library feature).

## **Saved Searches**

If you have a search you find yourself performing frequently you can save for easy re-use.

## **Search Shelf vs Organizer Filter**

The search shelf will search through your figures and idea space titles. You may also want to learn more about the Organizer's filter for filtering Organizer items by text, date, or tag.